

**HIGH COUNTRY WEST POA**  
**16003 Turtleback Road San Diego CA 92127 858-451-0725**  
**Email: [manager@highcountrywest.com](mailto:manager@highcountrywest.com)**  
**Website: [highcountrywest.com](http://highcountrywest.com)**

## **CANDIDATE NOMINATING PROCEDURE**

This procedure will provide candidates for board elections information on how to apply to run as a candidate and be placed on the official ballot in an election for the board of directors. The board elections are held yearly during the 2<sup>nd</sup> week of July to fill open Board of Director positions. Should circumstances arise that the election date is rescheduled, a general notice would be posted providing the new information.

Persons (homeowner's) interested in becoming a candidate to run for a director position must complete and submit the Candidate Nomination Form.

The Candidate Nomination Form can be viewed and printed from the web site, [highcountrywest.com](http://highcountrywest.com) located under forms or a copy can be picked up from the office during business hours.

**THE DEADLINE TO SUBMIT THE CANDIDATE NOMINATION FORM IS LISTED ON  
THE FORM ITSELF**

All candidates must complete and submit this form to the HOA Manager to be placed on the official ballot.

The candidate form is to be hand delivered to the Club Manager or emailed to [manager@highcountrywest.com](mailto:manager@highcountrywest.com). Candidate must secure a confirmed receipt of the form from the Manager; this ensures all nomination forms are accounted for. The confirmed receipt will be sent by 6 PM the next business day, call the Manager immediately should you not have the confirmed receipt to locate your submitted candidate form.

In addition, refer to the Election Operating Rules (found on website or see office) to review in full of what applies to all candidates, all board members, along with the overall procedure for holding a board election.