

**High Country West Architectural Committee
Application for Approval of Exterior Improvements**

16003 Turtleback Road
San Diego, CA 92127-2018

Phone: (858)451-0725
FAX: (858) 451-8341

High Country West CC&Rs are, by law, binding on all properties in High Country West. The CC&Rs require that the High Country West Architectural Committee must approve any exterior changes. Failure to obtain Architectural Committee approval in advance could result in costly construction revisions. The Architectural Committee is composed of your neighbors, who serve on a voluntary basis. The Committee's approval of your plans is not a substitute for required city building permits or inspections. The Committee assumes no legal responsibilities for claims arising from approvals given to homeowners. Any claims arising from works of improvement are the responsibility of individual homeowners. By signing this application, homeowner agrees to be bound by these conditions. It is the responsibility of the homeowner to file the application for Architectural Committee Approval.

HOMEOWNER'S NAME (PRINT)

ADDRESS

LOT #

DAY TELEPHONE #

EVENING TELEPHONE #

CONTRACTOR'S NAME

TELEPHONE #

I (WE) WOULD LIKE TO REQUEST APPROVAL FOR THE FOLLOWING IMPROVEMENT(S):

HOMEOWNER'S SIGNATURE

DATE

IMPORTANT IMPROVEMENT NOTICE: For your protection, inquire about applicable permits that may be required before starting any work on property that involves additions, alterations or modifications which include structural, electrical, heating, water, gas, sanitary plumbing systems, gas burning or electrical equipment, garden or retaining walls, patio covers, carport, garage, swimming pool, yard sprinklers, water softeners.

City of San Diego Building Inspection Department, 1222 First Avenue, San Diego
 8am - 5pm Monday-Friday (619) 236 – 6278

SUBMITTAL REQUIREMENTS: The following must be furnished with any application presented to the Architectural Committee for approval. Lack of any items or insufficient data on any items may cause delay in checking and approving plans and applications. It should be understood that no improvement can proceed without prior written approval from the Architectural Committee.

1. **STRUCTURES** - including, but not limited to, patio covers and room additions
 - a. Plot Plan - must include property lines and dimensions, site of proposed new construction and its relation to property lines and existing structures; location and dimensions of existing structures;
 - b. Elevations - elevations and renderings which fully explain structure;
 - c. Building Plan - construction details to assist in evaluating the project, including dimensions, materials, colors, etc.

2. **LANDSCAPING** - landscape plans, including but not limited to, fences, retaining and/or garden walls, plants, trees, ground cover stone, etc. must show location, type and size. Irrigation and drainage must be plainly indicated. Original drainage patterns must not be disturbed without prior Committee approval.

3. **EXTERIOR** - color chips, paint or stain numbers must be submitted when painting stucco, trim, garage and entry doors, fences, patio covers, etc. Colors must follow existing color schemes.

This "Application for Approval of Exterior Improvements", along with all supporting documentation, must be made available to all adjoining property owners for their review prior to submission to the Architectural Committee. Each neighbor's signature is required below acknowledging that they have reviewed the application. Missing signatures will delay the final disposition of this request.

By signing this application, **NEIGHBORING PROPERTY OWNERS DO NOT ACKNOWLEDGE APPROVAL OR DISSAPROV AL** of the proposed exterior changes. Neighboring property owners, if you have any concerns regarding this application, please contact the Architectural Committee in writing immediately. Your concerns will be taken under advisement. The agreement or disagreement of neighboring homeowners is **NOT** binding on the decision of the Architectural Committee.

Name (Print)	Signature	
Address	Telephone	Date
Name (Print)	Signature	
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